



FORCE MANAGEMENT
POLICY

ASSISTANT SECRETARY OF DEFENSE
4000 DEFENSE PENTAGON
WASHINGTON, DC 20301-4000



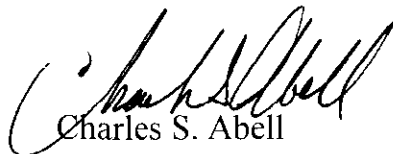
MEMORANDUM FOR ASSISTANT SECRETARY OF THE ARMY
(MANPOWER AND RESERVE AFFAIRS)
ASSISTANT SECRETARY OF THE NAVY
(MANPOWER AND RESERVE AFFAIRS)
ACTING ASSISTANT SECRETARY OF THE AIR FORCE
(MANPOWER AND RESERVE AFFAIRS)

SUBJECT: Policy Revision for DoD Morale, Welfare and Recreation (MWR)
Support to Military Missions in Foreign Countries

This memorandum establishes new policy for MWR support to military missions in foreign countries. Military personnel are assigned to military missions such as Security Assistance Offices (SAOs), Defense Attaché Offices (DAOs), Military Liaison Teams (MLTs), or are permanently assigned as Technical Assistance Field Training (TAFT) personnel. The attached document details the responsibility of Military Services to provide MWR support with appropriated funds and nonappropriated funds (NAF) and establishes program standards.

Unit funds (NAF) are used for leisure activities that promote unit cohesion and are based on a per capita allocation for military personnel. Currently, the NAF per capita amount is \$35 per fiscal year. OSD and the Military Services will review the per capita allocation and will establish and publish future rates when necessary.

This policy change will replace enclosure 11 in the next revision of Department of Defense Instruction 1015.10, "Programs for Military Morale, Welfare and Recreation (MWR)," November 3, 1995. For further clarification, my point of contact for this action is Ms. Carol Potter, MWR Policy Office. She may be reached by telephone at (703) 602-4997 or by e-mail at carol.potter@osd.mil.


Charles S. Abell

Attachment:
As stated



MWR SUPPORT TO MILITARY MISSIONS IN FOREIGN COUNTRIES

The Military Services shall provide MWR support with appropriated funds (APF) and nonappropriated funds (NAF) to military personnel assigned to military missions such as Security Assistance Offices (SAOs), Defense Attaché Offices (DAOs), Military Liaison Teams (MLTs), or permanently assigned Technical Assistance Field Training (TAFT) personnel in foreign countries. MWR funding will be in accordance with the below established standards for physical fitness program, library program, and recreation program.

1. FUNDING. The primary fund source for MWR support to military missions in foreign countries is APF with the exception of unit funds, which are NAF. The APF support table of authorization is outlined in Enclosure 6 of DoDI 1015.10, "Programs for Military Morale, Welfare, and Recreation (MWR)," November 3, 1995. Each Military Service will provide funding to military missions in foreign countries within their Unified Commands area of responsibility (AOR) as identified in DoD Directive 5100.3, "Support of the Headquarters of Combatant and Subordinate Joint Commands," November 15, 1999. DoD Directive 5100.3 is specific to the Unified Command headquarters only; however, for MWR purposes, it shall be used to determine military Service funding (both APF and NAF) to those military personnel assigned to their AOR. Absent specific guidance in this Directive for these countries, the Army will support Mexico and the Air Force will support Canada and Russia. Assigning responsibility using the same AOR as the Unified Command is not intended to imply that support of this kind will be provided to the Unified Command or its subordinate command/units, or that funds will be distributed through the Unified Command. Budget requirements (both APF and NAF) will be provided by each unit through normal channels to the responsible Military Service and will be provided as information to the Unified Command.

The Marine Corps shall provide MWR support for personnel in Marine Security Guard detachments located at embassies.

Appropriated Funds (APF). APF shall be the source of funding, if MWR programs are nonexistent or not available from a nearby U.S. installation or host country. The APF requirement will be based on the standards for MWR support discussed in Section 2, below.

Unit Nonappropriated Funds (NAF). NAF shall not be used to support MWR programs that are authorized appropriated funding. Unit NAF funds will be used for leisure activities that promote unit cohesion and are based on the needs of permanent personnel. Elements within countries shall not receive NAF from more than one Military Service. Unit NAF funds will be used in accordance with DoDI 1015.10. There will be a minimum NAF per capita allocation for permanently assigned military personnel. OSD

and the Military Services will review the per capita allocation and will establish and publish future rates when necessary.

2. STANDARDS FOR MWR SUPPORT. The Military Service shall apply these standards for MWR program support to military missions in foreign countries and develop detailed operating standards as appropriate. Appropriated funds shall be the source of funding.

Physical Fitness Program. Military personnel shall have access to fitness facilities, equipment and programs, which support cardiovascular, endurance, flexibility, and strength conditioning to maintain fitness standards. When activities are not available at the assigned unit or duty station, access to physical conditioning alternatives include the use of a nearby U.S. military installation or host-country fitness facility within the surrounding civilian community. If other U.S. installations are not available and no agreement is established with the host country on a no fee basis, membership in commercial fitness facilities shall be authorized from appropriated funds in the name of the Unit for all assigned military personnel (see also Enclosure 8 in DoD Instruction 1015.10).

Library Program. Personnel shall have library support for such items as paperback book kits and magazine kits, and on-line periodicals/newspaper services where Internet capabilities exist.

The standard for paperback book kits varies by group size:

Groups of 1-25 shall receive 10 titles per month

Groups of 26-75 shall receive 25 titles per month

Groups of 76 or more shall receive 40 titles or more per month

The standard for magazine subscriptions varies by group size:

Groups of 1-50 shall receive 1 copy of 5 titles per month

Groups of 51 or more shall receive 2 copies each of 5 titles per month

The magazine titles will be determined by customer surveys.

Recreation Program. Recreation information, tickets (e.g., airline tickets), and tours (e.g., local tours and attractions) and movies will be available to assigned personnel. Information, tickets and tours will be accessed through the World Wide Web (both military and commercial web sites). Movies will be made available through Military Service sources for unit and personal viewing with the type of format and method of distribution determined by the Military Services.

3. PROGRAM INTEGRATION. MWR programs for foreign military missions shall be integrated with other U.S. Military Units/Installations and Embassies in foreign countries to provide MWR.

4. AMERICAN FORCES RADIO AND TELEVISION SERVICE (AFRTS). AFRTS delivers DoD internal information by providing a broad range of American information, news, and entertainment programming to overseas DoD personnel and their family members. AFRTS issues digital satellite receiver decoders, to receive and unscramble the AFRTS signal, for use by authorized members at shared sites (i.e., Marine Corps houses, embassies with DoD staff, and deployed locations) for use in an office or a common-use area. However, funding for the downlink, associated installation, and maintenance for circuit distribution is the responsibility of the Military Service supporting the Combatant Command in which the AFRTS system will be installed (reference: DoD 5120.20-R, Management and Operation of Armed Forces Radio and Television Service (AFRTS), November 1998). If authorized members (active duty military and DoD civilian employees assigned overseas and their accompanying family members) are not eligible to receive an AFRTS issued decoder, they may purchase a decoder that will provide access to AFRTS programming after gaining approval from Headquarters, AFRTS. The Military Services and Combatant Commands may provide appropriated funds to purchase this AFRTS equipment, which includes satellite dishes and decoders, for DoD military and civilian personnel on missions in foreign countries. This equipment is the property of the federal government and appropriate methods and policies regarding accountability of government equipment apply. Headquarters, AFRTS, is part of the American Forces Information Service (AFIS), OSD(PA).